

- Routine
- Urgent (An expedited/urgent request is only warranted when applying the Standard Time frame for making a determination could seriously jeopardize the enrollees health, life, or ability to regain maximum function)

**Fax this request to 1-855-825-7820.** This form must be filled out in its entirety. For inquiries or status of pending requests, call: 1-855-825-7818 or visit the Provider Web Portal

**PLEASE SUBMIT ONE FORM PER DISCIPLINE**

Member ID Number		Member Health Plan		Member County	
Member Last Name		Member First Name		Member Telephone Number	
Member Date of Birth (mm/dd/yyyy)		Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		Request Date (mm/dd/yyyy)	
Referring Provider Name		Phone Number	Fax Number	Referring Provider NPI	
Facility/Group Name (Rendering Provider)				Facility/Group TIN Number	
Facility/Group Address				Facility/Group NPI	
City				State	Zip Code
Contact Person		Facility Phone Number		Facility Fax Number (Required for Fax Notifications)	
Treating Therapist Last Name		Treating Therapist First Name		Treating Therapist NPI	
Line of Business <input type="checkbox"/> Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> Medicaid Healthy Kids		Place of Service <input type="checkbox"/> Office (11) <input type="checkbox"/> Member Home (12) <input type="checkbox"/> Outpatient Hosp (22) <input type="checkbox"/> Independent Clinic (49) <input type="checkbox"/> Other [__]			

Primary Diagnosis Description

ICD Code (s)	CPT Code(s)
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If Status Post Surgery, List Procedure

Date of Surgery (mm/dd/yyyy)	For Cerebral Vascular Accident (CVA), list Date of CVA (mm/dd/yyyy)
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<input type="checkbox"/> Please check box to confirm Member's Plan of Care has been submitted and approved by ordering Provider and the frequency and duration are: _____ times/ per week _____ number of weeks _____ number of units	<input type="checkbox"/> Please check box to confirm The servicing provider has reviewed the approved Plan of Care with the Enrollee, including the frequency and duration, and will provide these services.	<input type="checkbox"/> Please check box to confirm Ordering Provider will be notified when therapy has been completed and whether the goals have been achieved (Member discharged) or Therapy was stopped.
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**FILL OUT SEPARATE PATIENT INTAKE FORM FOR EACH DISCIPLINE**

<input type="checkbox"/> Physical Therapy <input type="checkbox"/> Occupational Therapy <input type="checkbox"/> Speech Therapy	Evaluation Date (mm/dd/yyyy):	Test Used (Attach Test Scores)
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Note/Comments

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For school aged children, submit IEP, or reason for non-availability of IEP

I, the undersigned, hereby attest that the information provided above is accurate and truthful to the best of my knowledge and belief.

Provider or Authorized Representative Signature	Print Name	Date
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